

16 July 2018

The Owner/Occupier  
Properties in & adjacent to Meadow Way  
Theale  
Berkshire

By Hand

**Transport and Countryside**  
West Berkshire District Council  
Council Offices  
Market Street, Newbury  
Berkshire RG14 5LD

**Our Ref:** Meadow/2018/19/81567/32

**Please ask for:** Customer Services Team

**Direct Line:** 01635 519 080

**Fax:** 01635 519 637

**e-mail:** projects@westberks.gov.uk

Dear Sir/Madam

### **Meadow Way, Theale – CARRIAGEWAY RESURFACING WORKS**

I am writing to inform you that West Berkshire Council's contractor Volker Highways Ltd., will be resurfacing Meadow Way (from Church Street to 50.0 m east of Roundhead Road) as shown on the enclosed plan.

Work is scheduled to start on Tuesday 17 July 2018 and take up to 4 working days to complete between the hours of 7:00 am to 7:00 pm.

Advanced information boards have been erected on site and whilst these works are subject to weather conditions, every effort will be made to complete these works as programmed. Should it be necessary to revise these timings, the information boards will be updated accordingly. Alternatively, you can view the current status of the scheme by visiting <https://roadworks.org/?104749860> where any updates will be posted.

During the dates and working times stated above, Meadow Way will be closed to all traffic during working hours. The road will then reopen for use as normal when the work for the day has been completed.

I would like to respectfully request that you make alternative arrangements to park your vehicles off the public road during working hours to provide a safe working zone for the workforce.

**While every effort will be made to maintain access to private properties and businesses directly adjacent to the repairs, due to the nature of the works some inconvenience will be inevitable, but we will endeavour to keep this to an absolute minimum.**

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Please do **NOT** leave any vehicle parked on the public highway within the works area, indicated on the attached plan, or pass the ROAD CLOSED signs unless it has been confirmed that it is safe to do so by authorised site staff. Failure to do so may result in damage to your vehicle or injury to the workforce.

It would be very helpful if you could also arrange for any deliveries to be made before or after the stated working times.

Waste and recycling collections will go ahead on the usual days; however, if the resurfacing works coincide with a collection day it is important that your bins and recycling boxes are put out by 7.00 am as collection times may change to suit the resurfacing works.

Due to recent emergency repairs in Newbury, we have been unable to give as much notice as usual, please accept our apologies in advance for the short notice given and any inconvenience that may be caused by this essential maintenance work.

Should you have any queries regarding the work, please do not hesitate to contact West Berkshire Council's Customer Services Team on 01635 519080.

Yours faithfully



**Trevor Gibbs**  
**Project Engineer (Projects Team)**

Enclosed

c.c. Various local Councillors

Theale Parish Council

# MEADOW WAY, Theale #32

2018-19 Resurfacing Programme.

